

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
September 15, 2020

1. ROLL CALL

Casper City Council met in regular session at 6:08 p.m., Tuesday, September 15, 2020. Present: Councilmembers Bates, Cathey, Hopkins, Huber, Pacheco, Powell and Mayor Freel. Absent: Councilmember Johnson and Vice Mayor Lutz.

Moved by Councilmember Pacheco, seconded by Councilmember Hopkins, to, by minute action, excuse the absence of Councilmember Johnson and Vice Mayor Lutz. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Freel led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Bates, seconded by Councilmember Cathey, to, by minute action, approve the minutes of the August 25, 2020, special Council meeting, as published in the Casper-Star Tribune on August 30, 2020. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Bates, seconded by Councilmember Pacheco, to, by minute action, approve the minutes of the August 25, 2020, executive session. Councilmember Cathey asked that a change be made to the third paragraph from the end of the minutes. Council supported the change. However, the Clerk had already made the revision. Motion passed.

5. MINUTES

Moved by Councilmember Pacheco, seconded by Councilmember Bates, to, by minute action, approve the minutes of the September 1, 2020, regular Council meeting, as published in the Casper-Star Tribune on September 12, 2020. Motion passed.

6. BILLS & CLAIMS

Moved by Councilmember Hopkins, seconded by Councilmember Powell, to, by minute action, approve payment of the September 15, 2020, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims		
09/15/20		
307CollsnCtr	Services	4,418.27
477KM	Services	1,412.00
71Const	Services	224,364.32
AAALndscp	Services	346.18
AceHrdwr	Goods	114.24
Adecco	Services	582.00
AhernRntls	Services	140.05
Airgas	Goods	454.11

Alluretech	Services	42.00
AlSCO	Services	809.48
AmeriTech	Goods	4,335.10
AmTtl	Services	750.00
Amerigas	Goods	318.26
ArrwdHtng	Services	494.67
AtlnticElect	Services	11,555.00
AtlasOffice	Goods	203.92
AtlasRepro	Services	42.00
BnkofAmerica	Goods	88,662.23
Bloedorn	Goods	316.07
Brenntag	Goods	73,228.14
Brnsgotosvc	Services	61.46
CsprStarTrib	Ads	2,113.00
CsprTire	Goods	576.00
CntrlWYRegWtr	Services	1,328,175.94
CenturyLink	Utilities	60.74
CH2Mhill	Services	10,903.23
CtyofCspr	Services	33,103.25
CivilEng	Services	5,608.25
CMITeco	Goods	36,322.68
Comtrnx	Goods	150.00
ConsElect	Services	290.00
Convergeone	Services	761.05
CmptrProf	Goods	950.40
CPU	Utilities	149.06
DavidsonFxd	Services	3,610.15
Dell	Goods	2,280.48
DennisSply	Goods	341.75
DooleyEnt	Goods	2,384.00
DooleyOil	Goods	15,911.37
DPCInd	Goods	7,656.27
EmrgncyMed	Goods	899.40
EnergyLbs	Services	410.00
FarmerBros	Goods	639.38
FergusonEnt	Goods	1,783.00
FremontCspr	Goods	27,655.00
FremontShrdn	Goods	69,316.00
Galls	Goods	667.13
GlobalSpect	Services	42,853.88
GreenleafTech	Goods	967.27
GrizzlyExc	Services	995.25
HaassConst	Services	308,372.93
HDREng	Services	11,423.25
HighPlnsConst	Services	235,654.08

Homax	Goods	19,248.33
HPInc	Goods	26,056.73
InbergMiller	Services	139.50
ISCO	Services	398,121.11
InterfaithofNC	Funding	8,541.68
JGall	Reimb	217.49
JHMech	Services	1,375.00
KJohnston	Reimb	140.00
KnifeRiver	Goods	17,301.11
Kubwater	Goods	5,618.85
LwOffHYoung	Services	2,700.00
Lisas	Services	440.00
LongBldg	Goods	296.86
MasekDist	Goods	147.24
McMurry	Goods	391.25
MKolker	Reimb	73.25
MonsonIntrl	Services	5,987.05
Motorola	Goods	2,268.00
MtnStatesLitho	Services	1,746.65
Napa	Goods	94,315.24
NCSheriff	Services	7,500.00
NPrkTrans	Services	35.00
NrthrnLights	Goods	11,255.00
NWContractors	Services	2,599.72
OneCall	Services	1,479.00
OvrhdDr	Services	107.40
PlttRvrCrssng	Services	17,691.68
ProfClning	Services	1,395.00
Ricoh	Services	292.40
RckyMtnAir	Services	3,594.52
RckyMtnPwr	Utilities	516.45
RouterSwr	Services	1,865.74
ShrwnWllms	Goods	847.52
SIngledeW	Reimb	150.00
Smarsh	Services	10.50
StofWy-Notary	Services	30.00
StofWY-OffLnd	LoanPymt	676,979.07
StellarProg	Services	3,948.75
Thatcher	Goods	8,828.82
ThirtyTreeMIRd	Services	131.50
TopOffice	Goods	235.34
Trihydro	Services	612.75
TylerTech	Goods	131,528.29
Uniforms2gr	Goods	787.96
Verizon	Services	1,693.83

VctrStnly	Goods	2,758.00
WrdwellWtr	Services	141.68
WyMach	Goods	1,584.00
WyLwVltg	Goods	70.00
WySteel	Goods	2,045.02
Xerox	Services	243.18
Total		4,031,717.15

7. BRIGHT SPOT

Cindie Langston, Solid Waste Manager, commended employee Tim Hunt for his excellent community service and representation of the solid waste division. She explained that Mr. Hunt greets neighborhood children while collecting trash and recently a family brought his community service to the Council’s attention. Councilmember Pacheco read and presented Mr. Hunt with a certificate of commendation and thanked him for his service.

8. COMMUNICATIONS FROM PERSONS PRESENT

Mark Hyman, 5250 Blackmore, requested Council consider allowing him to run a public access television channel. Councilmembers spoke on the matter and agreed to discuss it at a future work session.

Also addressing Council was Michael Hamel, 2504 Bonnie Brae. Mr. Hamel thanked Council for their actions regarding feeding feral cats and urged them to support a trap, neuter, spay, release program.

9. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Cathey, seconded by Councilmember Hopkins, to, by minute action, establish September 29, 2020, as the public hearing date for the consideration of:

- a. vacation of a 0.017-acre portion of a public right of way located between Lot 17, Natrona Heights Re-Subdivision and Lot 4 of White’s Addition;
- b. encroachment agreements between the City of Casper, Wyoming and Natrona County, Wyoming, at or near the Wyoming Medical Center; and,

Establish October 6, 2020, as the public hearing date for the consideration of:

- a. amending Ordinance No. 18-17, a franchise granting an electric utility easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power;
- b. adopting the fiscal year 2021 budget amendment #2.

Motion passed.

10.A PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the code of ethics.

City Attorney Henley entered one (1) exhibit: correspondence from John Henley to the Casper City Council and J. Carter Napier, dated September 2, 2020.

Speaking in support was Cheryl Hackett, 4441 Moose. Ms. Hackett offered several suggestions to improve the ordinance. Council discussed amending the ordinance on first reading as well as discussing amendments at the next work session. Council supported adding discussion of this item to the next work session agenda.

There being no others to speak for or against the issues involving the code of ethics, the public hearing was closed. Following ordinance read:

ORDINANCE NO. 21-20
AN ORDINANCE AMENDING SECTION 2.60.050 TO THE
CODE OF ETHICS OF THE CASPER MUNICIPAL CODE.

Councilmember Huber presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Cathey. Councilmember Huber moved to amend the ordinance by deleting the second sentence of the paragraph addressing a conflict of interest. This would remove the requirement of the conflicted member to leave the meeting when the potential conflict may be discussed. Council began discussing the matter and City Attorney Henley addressed a question presented by Council. Councilmember Bates called point of order and requested that a second on the motion be heard before Council discussed the matter. Motion died for a lack of a second.

10.B PUBLIC HEARING—ANNEXATION

Mayor Freel opened the public hearing to consider if the annexation of the Ide Addition complies with W.S. 15-1-402.

City Attorney Henley entered four (4) exhibits: correspondence from Liz Becher to J. Carter Napier, dated September 11, 2020; an affidavit of publication, as published in the Casper-Star Tribune, dated July 21, 2020; an affidavit of publication, as published in the Casper-Star Tribune, dated August 28, 2020; and the Ide Addition annexation report. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving the Ide Addition, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 20-177
A RESOLUTION FINDING FACTS PURSUANT TO
WYOMING STATUTE § 15-1-402 REGARDING THE
ANNEXATION OF THE IDE ADDITION TO THE CITY
OF CASPER.

Councilmember Hopkins presented the foregoing resolution for adoption. Seconded by Councilmember Bates. Motion passed.

Following ordinance read:

ORDINANCE NO. 18-20
AN ORDINANCE APPROVING THE ANNEXATION,
PLAT AND SUBDIVISION AGREEMENT FOR THE IDE
ADDITION TO THE CITY OF CASPER; AND ZONING
SAID ADDITION C-3 (CENTRAL BUSINESS).

WHEREAS, Ide-Mobil, LLC has applied to annex and plat 0.945-acres, more or less, located at 330 South Center Street, to create the Ide Addition Subdivision in a Portion of the W1/2NE1/4, Section 9, T.33N., R.79W., 6th P.M., Natrona County, Wyoming; and,

WHEREAS, the applicant has applied for C-3 (Central Business) zoning; and,
WHEREAS, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax exempt property, and said petition has been submitted to the City of Casper for approval pursuant to Section 15-1-403 of the Wyoming State Statutes, as amended; and,
WHEREAS, an annexation report will be completed prior to final approval of the annexation, in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and,
WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the annexation, the plat creating the Ide Addition, and the zoning of the same as C-3 (Central Business), following a public hearing on June 18, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The annexation of the Ide Addition, as described above, is hereby approved, and said area is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The plat of the Ide Addition is hereby approved.

SECTION 3:

The Subdivision Agreement between the City of Casper and Ide-Mobil, LLC is hereby approved, and the Mayor is hereby authorized, and directed to execute, and the City Clerk to attest, said Agreement.

SECTION 4:

The Ide Addition is hereby zoned C-3 (Central Business).

SECTION 5:

All utility franchises shall be furnished a copy of this ordinance, and other information required by the franchises, as official notice of the expansion of the City limits.

SECTION 6:

This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 4th day of August, 2020.

PASSED on 2nd reading the 18th day of August, 2020.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 15th day of September, 2020.

Councilmember Cathey presented the foregoing ordinance for adoption, on third reading. Seconded by Councilmember Huber. Motion passed.

11. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 20-178

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A MONETARY DONATION OF TEN THOUSAND DOLLARS FROM AN ANONYMOUS DONOR TO THE CASPER POLICE DEPARTMENT FOR ESTABLISHING A SCHOLARSHIP PROGRAM FOR UNDERSERVED YOUTH.

RESOLUTION NO. 20-179

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CASPER AREA METROPOLITAN PLANNING ORGANIZATION AND ENVIROMENTAL & CIVIL SOLUTIONS, LLC., FOR THE CHAMBERLAIN ROAD PLANNING AND ENVIROMETNAL STUDY IN AN AMOUNT OF \$76,065.00.

RESOLUTION NO. 20-180

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND THE CASPER AREA TRANSPORTATION COALITION.

RESOLUTION NO. 20-181

A RESOLUTION AUTHORIZING A CONTRACT FOR OUTSIDE-CITY WATER SERVICE WITH B & TW HOLDINGS, LLC.

RESOLUTION NO. 20-182

A RESOLUTION AUTHORIZING A CONTRACT FOR OUTSIDE-CITY WATER SERVICE WITH STEVEN L. WILSON LIVING TRUST.

RESOLUTION NO. 20-183

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH RDO INTEGRATED CONTROLS FOR THE INSTALLATION OF GPS MACHINE CONTROL FOR AN EXISTING LANDFILL DOZER.

RESOLUTION NO. 20-184

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CASPER AREA METROPOLITAN PLANNING ORGANIZATION AND CLH ASSOCIATES, LLC., FOR THE BAR NUNN SALT CREEK HIGHWAY CORRIDOR TRAFFIC STUDY AND PLAN.

Councilmember Powell presented the foregoing seven (7) resolutions for adoption. Seconded by Councilmember Bates. Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke briefly about meetings they attended and upcoming events.

13. ADJOURN INTO EXECUTIVE SESSION

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, September 22, 2020, in the Council Chambers; and, a special Council meeting to be held at 4:30 p.m., Tuesday, September 29, 2020, in the Council Chambers.

At 7:11 p.m., it was moved Councilmember Cathey, seconded by Councilmember Bates, to adjourn into executive session to discuss personnel and litigation. Motion passed.

At 7:49 p.m. it was moved by Councilmember Pacheco, seconded by Councilmember Cathey, to adjourn the executive session. Motion passed.

14. ADJOURNMENT

At 7:50 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Bates, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor